



Public Administration Associates, LLC

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Position Announcement

Town Administrator

Greenville, WI (Population 11,500)

Located in the third largest metro area in Wisconsin the dynamic Fox Cities, Greenville is one of the fastest growing communities in the State with a particular focus on environmental stewardship and smart growth. An Eco-Municipality, Greenville has been a leader in land use planning and over the last several years has worked with the State in the creation of the 4,837 acre Greenville Greenbelt Agricultural Enterprise Area. Greenville is a diverse community containing rural lands, farms, urbanized subdivisions along with large business parks surrounding Appleton International Airport which serves as an economic engine for the community. Many large corporations have regional operations in the Town including Gulfstream, Jansport, Plexus, Oshkosh Truck, Kimberly Clark, Valley Bakers and Badger Plug. The Town prides itself in being a great community to live, work, play and learn in. Salary \$90,000-\$110,000 plus benefits, DOQ. Town Chairman and four Board Members elected on a non-partisan basis. \$7.6M total budget including Sewer, Stormwater, and Water Utilities, 28 FT and 65 PT employees. Future emphasis on capital improvement planning and execution, sound financial and human resources management and continued commercial and business park growth.

Require Bachelor's degree in public administration or related field; prefer Master's Degree with at least 5 years municipal management experience. Residency is encouraged. Desire a strong background in budget development/governmental accounting/finance (including TIF experience); human resources management; organizational leadership skills and the ability to cultivate positive and productive relationships with the town board, staff and community members. The successful candidate will demonstrate a high level of integrity; a strong work ethic (commitment to public service); team building abilities in addressing community issues/problems; open and positive communication skills and visionary leadership. Visit the community website at www.townofgreenville.com.

Send cover letter, resume, salary history and references to Public Administration Associates, LLC, Attn: Kevin Brunner, Partner; 1155 W. South Street Whitewater WI 53190; e-mail kevin.brunner1013@gmail.com; phone 262-903-9509, by April 27, 2017. Confidentiality must be requested by applicant and cannot be guaranteed for finalists.