

**TOWN OF GREENVILLE  
FACILITIES COMMITTEE  
REGULAR MEETING MINUTES**

DATE: May 25, 2016

TIME: 5:30 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

Chairman Andy Peters called the meeting to order at 5:30 p.m.

PRESENT: Andy Peters, Dean Culbertson, Greg Kippenhan, Barb Rohr, Patrick Wetzel, Dan Dibbs, Amy Vosters, Larry Bentle, Brad Borgen, Eric Kitowski, Tim Lambie.

2. POSTING OF AGENDA/APPROVAL OF AGENDA

The agenda has been properly posted. Motion by Greg Kippenhan, second by Dan Dibbs to approve the agenda. Motion carried 11-0.

Motion by Patrick Wetzel, second by Dean Culbertson to approve the minutes of the May 4th, 2016 committee meeting. Motion carried 11-0.

3. NEW BUSINESS

- a. Discuss possible community survey questions, structure and strategies.

Pat gave a recap of the last meeting and the questions he had put together for the Community survey. Barb proposed getting a competitive bid for the survey. The Committee agreed that would be a good idea. The Committee will develop the survey first and then bids can be more accurate.

Pat explained the common questions he put together. A discussion on the questions and information was held and the Committee decided that the introduction, needs and benefits information and questions needs to be developed and refined so that the survey pages can be reduced but still contain all of the important information.

The survey document would focus on four areas: Safety, Space, Efficiency and General Quality of Service. The committee decided it will be best if work groups are set up to work on the information, introduction and questions making it easier and timely to get the survey out.

- b. Next Steps?

Jack, Andy and Amy will be working on the Introduction, Eric and Tim will work on the Fire Station and email out what they put together for review by committee members. All committee members to work on questions.

Motion to get approval from Town Board on the survey and return envelope costs made by Greg Kippenhan, second by Tim Lambie. Motion carried 11-0.

4. ADJOURNMENT

Motion by Dean Culbertson, second by Tim Lambie to adjourn. Motion carried 11-0.

Meeting adjourned at 6:57 p.m. Next meeting June 8<sup>th</sup> at 5:30 p.m.