

TOWN OF GREENVILLE FACILITIES COMMITTEE

- Mtg Notes, Approved -

DATE: June 8, 2016

TIME: 5:30 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Present: Jack Anderson, Larry Bentle, Brad Borgen, Dean Culbertson, Dan Dibbs, Tim Lambie, Andy Peters, Dave Tebo and Amy Vosters.

Absent: Greg Kippenhan, Erik Kitowski, Barbara Rohr and Pat Wetzel.

Agenda

1. CALL TO ORDER

- Motion made by Dan D., 2nd Amy V.

2. POSTING OF AGENDA/APPROVAL OF MINUTES/ AGENDA

- Minutes approved as written – Motion made by Tim L., 2nd Dan D.

3. NEW BUSINESS

- a. Continue work on community survey questions, structure and strategies.
- Chief Tim L. submitted and we reviewed/commented on a revised and condensed list of the Fire Dept. building needs/deficiencies with regard to Safety, Quality of Service and Space/Efficiency. Tim and Eric had prepared this list after receiving member comments after the last committee meeting (5/25/16).
 - A similar review was made of the Town Hall needs for increased office space and meeting rooms, also based on team comments received after our last meeting on 5/25/16.
 - The intent for effectively summarizing facility needs is to be part of a concise survey for mailing to Town residents to collect feedback in order to best guide/direct future facilities improvements. Community input is greatly needed.
 - The population of our Town was 11,303, with a projection of it being 15,000 in year 2030 as per the Town of Greenville's 2030 Comprehensive Plan. Our facilities have not been updated for many years to keep pace with population growth. Plans for updating the Town's facilities is the prime focus of the committee's goals.
 - It was decided that a spreadsheet format be attempted to better document our facility needs in a concise manner. **Jack Anderson** will work a draft spreadsheet based document using the need statements presented in this meeting. **Larry Bentle** will work with Jack in this effort.
 - Survey questions (≤15), based on each department's needs, are to be developed by:
 - Fire/EMS Department – **Dan Dibbs, Tim Lambie and Eric Kitowski**

- Town Hall – **Dean Culbertson, Andy Peters** and **Greg Kippenhan**.
 - Public Works – **Brad Borgen** and **Larry Bentle**
 - The Town’s website page will be reviewed by **Amy Vosters, Barb Rohr** and **Brad Borgen** to simplify it (e.g. navigation, information categories, etc.) so citizens can easily log on, find and review any information referred to in the mailed survey. This more detailed web information can help guide citizen responses.
- b. Next Steps?
- Work was assigned to members as indicated above to be ready for our next meeting in 2 weeks.

NEXT Meeting: 22 June, 5:30 pm

4. ADJOURNMENT

- Motion was made (Brad) and 2nd by Dan to adjourn at 6:55 pm.