

**TOWN OF GREENVILLE
FACILITIES COMMITTEE
REGULAR MEETING MINUTES**

DATE: May 22, 2017

TIME: 5:02 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

Chairman Andy Peters called the meeting to order at 5:02 p.m.

MEMBERS PRESENT: Larry Bentle, Dean Culbertson, Greg Kippenhan, Tim Lambie, Andy Peters, Amy Vosters, Eric Kitowski. OTHERS PRESENT: Jack Anderson. Motion to approve the minutes from May 9th made by Tim Lambie seconded by Greg Kippenhan, minutes were unanimously approved. Motion to approve the agenda made by Dean Culbertson seconded by Larry Bentle, agenda was approved unanimously.

2. NEW BUSINESS

- a. Motion by Larry Bentle to enter closed meeting session, seconded by Amy Vosters and carried unanimously.
- b. Motion by Tim Lambie to exit closed meeting session, seconded by Greg Kippenhan and carried unanimously
- c. The committee discussed the cost proposals submitted by Five Bugles and Bray and the unanimous consensus was Five Bugles was the best choice. Greg Kippenhan made a motion to hire Five Bugles as the firm to work with on the architecture and engineering services on the Town of Greenville Fire/EMS station. Dean Culbertson seconded the motion and it passed unanimously. It was determined that that Eric Kitowski meet with Dave Tebo and reword the verbiage on the proposed compensation letter under Phase 1 and then notify Five Bugles they have been the chosen by the GFC as the firm we will be working with moving forward. A thank you letter also will be sent to Bray for the time and effort they put into their proposal. Eric Kitowski will make sure it is taken care of.
- d. Jack Anderson has reached out to the GFC members who have been unable to attend meetings to see if they are still able to make a commitment to be an active part of the committee. He will report back after he has spoken with them.
- e. Per the members present, it was determined the 1st & 3rd Tuesdays of the month contain the least amount of scheduling conflicts during the summer months for the majority of the members of the committee. The date and time of the next meeting is to be decided.

3. ADJOURNMENT

Motion by Larry Bentle, seconded by Tim Lambie to adjourn. Motion carried. Meeting adjourned at 5:30 p.m.