

**TOWN OF GREENVILLE  
TOWN BOARD  
REGULAR MEETING MINUTES**

DATE: Monday, February 13, 2017

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 6:01 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Mike Woods to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Scott Pelegrin, W7033 County Road JJ wanted to discuss a noise complaint he received at his business, Third Base. Sgt. Borman from Outagamie County Sheriff's Department was present and also commented on the complaint adding that there hasn't been complaints about his business in the past. Scott would like to see the noise ordinance changed by amending it to where there isn't any restriction to indoor noise, only outdoor and that a decibel measure be added. Sgt. Borman believes our ordinance as written is good, as it allows for common sense approaches. Motion by Mark Strobel, second by Andy Peters to close the public comment forum. Motion carried 5-0.

a. Presentation by Greenville Middle School First Lego League.

The Deadly Griffins presented on animal abuse and prevention through education. More information can be found on their website: [www.animalpalz.com](http://www.animalpalz.com).

5. CONSENT AGENDA

a. Approval of Regular Town Board Meeting Minutes – January 9, 2017.

b. Approval of Joint Town Board/Sanitary District #2 Meeting Minutes –Closed Session – January 24, 2017.

c. Approval of Joint Town Board/Sanitary District #1 Meeting Minutes – Contains Closed Session – January 25, 2017.

d. Approval of Town Board/Sanitary District #1 Meeting Minutes – Contains Closed Session – February 8, 2017.

e. Approval of February 2017 Town Vouchers.

f. Approval of the Sports Complex Review Committee.

g. Approval of Silverleaf and Palace Properties, W6177/6197 Neubert Rd., Parcel 110 3523 00 Certified Survey Map and Amended Greenville Crossing Condominium Plat.

h. Approval of the Breyer Plat Concept (Savannah Heights) and Breyer Limited Partnership, Municipal Dr., Parcel 110 0838 02 / 110 0841 06 Certified Survey Map.

Motion by Mark Strobel, second by Mike Woods to approve the consent agenda with items g and h removed. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

g. Mark noted that on that property, there is an existing pylon sign that is close to the west property line of the proposed lot 1 of the CSM, that is not shown on the map and should be. Mark questioned who was going to own it, would an easement be necessary or is it going to be relocated? On the amended condominium plat, there is a proposed monument sign on the northeast side of the building, there is also an existing sign on the southeast side of the building that should also be shown on the plat and language needs to be added whether or not it will be removed or relocated. Motion by Mark Strobel, second by Jack Anderson to table item g until the

signage issues have been addressed on the CSM and the Amended Condominium Plat. Motion carried 5-0.

h. Mark had a question on some of the wetlands located around lots 86, 92 and 127. Some of it's going into the road right of way. 86 and 92 look like they would be unbuildable parcels once the side yard and wetland setbacks are put on. They are looking into mitigating the issues with the wetlands. If they can't be mitigated, they will be eliminated. Motion by Mark Strobel, second by Andy Peters to approve with the condition that the wetland issues be addressed on lots 86, 92 and 127. Motion carried 5-0.

## 7. REPORTS

### a. Sheriff Department Liaison Officer

There were several burglaries in the area; a man was arrested in January. Outagamie County is looking into a sexting ordinance for youth.

### b. Fire Department/First Responders

Fire Department - 19 runs in January

First Responders - 21 runs in January

Brush truck update: final inspection is February 27<sup>th</sup>; the old truck will be sold.

### c. Emergency Management

Jack spoke with Lisa, the Emergency Management Coordinator for Outagamie County about tornado sirens and an opportunity to address the issue of bringing in another siren on the west side of town. They are usually installed near recreational use areas and are intended for use while outdoors; weather radios should be used for indoor alerts. Nationally, the trend is to go away from the use of sirens entirely with continued use of cell phones as an alerting system. They do not have any intentions of adding a siren on the west side of Greenville at this time.

### d. Public Works

Dean is working on policy updates: what can be disposed of at the yard waste site and the replacement of recycling carts as they age. He has received a request for a 5k and 10k and will be working with town staff to develop a policy in regards to Special Events and road closures.

### e. Parks and Recreation/Urban Forestry

Ice rink and cross country ski trails are near closure unless we get cold weather and more snow.

### f. Park Commission

Lighting at Jennerjohn Park was discussed at their last meeting. Tony is looking into options.

### g. Constable Report

Vicki is working on a change in the fee schedule for the cost of housing of animals and is working with Fox Valley Metro on an ordinance.

### h. Town Administrator

Dave is working on an ordinance regarding filling stations in residential neighborhoods and a couple of policies for employees. He met with the Jennerjohns last week regarding the barn cleanup efforts and asked them to communicate with the board. Jack asked that a timeline be provided at the next meeting.

## 8. NEW BUSINESS

### a. Review and possible approval of a Resolution providing for the Sale of Approximately \$1,575,000 General Obligation Promissory Notes, Series 2017A.

Dave Wagner from Ehlers presented information regarding the borrowing package. The total included \$1.5 million in CIP and an amount for variances. Motion by Jack Anderson, second by Mark Strobel to approve the Resolution. Roll call vote. Motion carried unanimously.

### b. Public Hearing and possible approval of an ordinance regulating fireworks.

The public hearing was called to order at 7:11 pm.

Tracy Carrick – E2554 Silver Lake Road, Scandinavia/Silver Lake Fireworks had questions regarding the permitting process and with section 2 of the proposed ordinance. Clarification was made that customers residing in other municipalities need to have a permit from where they live in order to purchase from the stand. Her concern was the number of municipalities that do not have a permitting process and the inability to sell fireworks to them. Additional discussion was held and further clarification is needed as to who needs a permit and how to handle those whose municipalities don't sell permits. Tracy also wanted to know how to get the word out to Town of Greenville residents. Jack commented that we can utilize Facebook, the website and the newsletter.

Rob Hungerford, 23 Springbrooke Cercle Drive, Appleton also had concerns with section 2 of the proposed ordinance. One of his concerns is with permit applicants having to list the fireworks they will shoot off on the permit application, adding that they can go to other vendors and buy additional fireworks. In conjunction with that concern is section (7), Violations, and enforcement if they do purchase from other vendors. Rob asked how are consumers going to purchase fireworks if they don't purchase permits from them. Section (2) a-d will be reviewed by attorneys along with establishing who is liable in section (7).

Motion by Jack Anderson, second by Mark Strobel to close the public hearing. Motion carried 5-0. Public hearing closed at 7:43 pm.

Andy questioned if we even need a permit. Motion by Dean Culbertson, second by Mark Strobel to table until clarification can be made. Motion fails 2-3/Jack Anderson, Mike Woods, Mark Strobel. Additional discussion was held regarding various scenarios in the permitting process. Motion by Mike Woods, second by Andy Peters to table until the next meeting. Motion carried 5-0.

- c. Public Hearing and possible approval of an ordinance regulating commercial and charitable solicitations.

The public hearing was called to order 7:55 pm. Motion by Jack Anderson, second by Andy Peters to close. Motion carried 5-0. Public Hearing closed at 7:55 pm. Motion by Jack Anderson, second by Mike Woods to approve the ordinance as written. Motion carried 5-0.

- d. Review and possible approval of changes to the Public Works Office.

Dean would like to reconfigure the offices at the Public Works Building and utilize the metal recycling funds for the project. Motion by Dean Culbertson, second by Jack Anderson to approve the request. Motion carried 5-0.

- e. Possible approval to purchase a 72" Z-turn Mower and a 72" Turf Aerator for Parks, Recreation and Forestry already budgeted.

Motion by Jack Anderson, second by Mark Strobel to approve the purchases. Motion carried 5-0.

- f. Possible approval to purchase a Seek RevealPro thermal imaging device/camera for the Building Inspection Department from Building Inspection account.

Motion by Jack Anderson, second by Andy Peters to approve the purchase. Motion carried 5-0.

## 9. FUTURE AGENDA ITEMS

### 10. ANNOUNCEMENTS

Planning Commission – February 27<sup>th</sup> at 5:30 pm.

Park Commission – February 28<sup>th</sup> at 7:00 pm.

### 11. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second by Mark Strobel to adjourn. Motion carried 5-0. Meeting adjourned at 8:02 pm.

Wendy Helgeson, Town Clerk