

**TOWN OF GREENVILLE
JOINT TOWN BOARD AND SANITARY DISTRICT #2
MEETING MINUTES**

DATE: Monday, May 8, 2017

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:10 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Jack Anderson, second by Mark Strobel to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Wally Richter – N1077 Pebble Ridge Road - asked for an update on the karst. Jack Anderson provided the following statement:

“Thank you all for attending tonight’s meeting. For all in attendance, and particularly to those here to listen, speak and learn about how the Town is proceeding in our internal inspection of the ditch issue, I want to provide this statement. Although I was not able to attend the annual Town meeting in April, I was made aware of the concerns of you and others in attendance. As a Town Board we continue to investigate the errant policies, procedures, and actions that allowed for the Town to become involved in this effort without proper approvals. We are reviewing participant involvement, their actions, and will be addressing all concerns identified. It is important we perform this review not in haste, but with proper attention to details and through a thorough plan for corrective actions.

Currently we are reviewing probable courses of action we can take as a Town Board with attorneys. Potential actions may include appointment of an independent panel with authority to exhaustively review the events leading to today, disciplinary actions of Town employees, and potential actions with Supervisor Woods. I do wish to comment on the request for the Town Board to remove Supervisor Woods. The Wisconsin State statutes cited at the annual meeting do not provide authority for the Town Board or Town Chair to remove an elected official. The Town Board is reviewing all parties involved and will issue disciplinary actions as appropriate when full details are known. We do not want to make knee-jerk decisions, but are choosing to pursue a rational approach to address the entirety of the concerning issue.

It is the priority of me and the rest of the Town Board to address the restoration needed and to continue to foster a healthy relationship with governmental agencies of the county and state levels. It is also of priority to address the internal Town policies and procedural lapses that allowed this to occur. Much is left to be discussed and performed regarding this issue so I appreciate your attentiveness and concern.”

Motion by Mark Strobel, second by Andy Peters to close the public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Regular Town Board Meeting Minutes – April 10, 2017.

b. Approval of Joint Town Board/Sanitary District #1 Meeting Minutes – Closed Session –

April 10, 2017.

- c. Approval of Joint Town Board/Sanitary District #1 – Contains Closed Session Meeting Minutes – April 24, 2017
- d. Approval of May 2017 Town and Sanitary District 2 Vouchers.
- e. Approval of the Bark in the Park Special Event Application.

Motion by Jack Anderson, second by Dean Culbertson to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

- a. Sheriff Department Liaison Officer
Sgt. Nathan Borman reported that there has been a significant increase in fatal car crashes due to the lack of seatbelt use, alcohol or both. There continues to be noise issues at Third Base.
- b. Fire Department/First Responders
Fire Department had 14 runs in April/63 YTD. First Responders had 33 runs in April/115 YTD. Mark Evers shared that Connie Wilke has retired. There were three applications for her replacement. Dean Culbertson asked the fire department when they were starting training at the Field of Dreams. The chief reported that there will be training there tonight and would like to discuss a possible extension past June 1st to further utilize the opportunity at the site.
- c. Emergency Management
- d. Public Works
Dean will be holding a meeting with residents regarding traffic calming on Glen Valley Drive. Island Road has been pulverized and engineering work is being done on Julius Drive. The Public Works Department is working on filling pot holes.
- e. Parks and Recreation/Urban Forestry
The parks/restrooms are open for use. There will be ten movies shown this year; the Lioness' have donated funds to cover costs of the additional movies. A flap has been installed at the archery lane.
- f. Park Commission
- g. Sports Complex Committee
- h. Constable Report
118 calls for service in April.
- i. Facilities Committee
Three design firms were interviewed last week, one more will be interviewed this week.
- j. Town Administrator
Jennerjohn barn has been cleaned up. TIF District development discussions have begun; Cintas is hoping to begin building in late June or early July. Construction has begun at Fox Highlands.

8. NEW BUSINESS

- a. Call Board of Review to order and adjourn to June 29, 2017 at 4:00 pm.
Jack Anderson called the Board of Review to order at 6:38 pm. Motion by Jack Anderson, second by Mark Strobel to adjourn to June 29, 2017 at 4:00 pm. Motion carried 5-0.
- b. Planning Commission Recommendations:
 - i. Review and possible approval of Bruce Bennett CSM and Development Agreement at end of Bennett Circle
An amendment to the agreement was made indicating that development of any parcel in the CSM would result in road improvements. The Town Attorney and the county were in agreement regarding the septic and shed on the property. Motion by Jack Anderson, second by Andy Peters to approve the CSM and Development Agreement. Motion carried 5-0.

- ii. Review and possible approval of Ordinance 4-17 to amend §320-25 Fences, Hedges and Berms.
Motion by Andy Peters, second by Dean Culbertson to approve the ordinance. Motion carried 5-0.
- c. Review and possible approval of planning proposal for Greenville TIF District #1.
The planning proposal will assist the Town in understanding stormwater, locating wetland areas and where to place roads. Motion by Jack Anderson, second by Mark Strobel to approve the planning proposal. Motion carried 5-0.
- d. Review and possible agreement to amend the Savannah Heights Phase 1 approval conditions.
John Davel from Davel Engineering was present to represent Derks Dewitt as the developers of Savannah Heights. The approved preliminary plat requires Design Drive to be installed during phase 1. However, there is a small wetland where part of the road would be constructed and the DNR has asked them to withdraw their application. The developer would like to begin installing the infrastructure for phase 1. No building permits would be issued. Motion by Jack Anderson, second by Andy Peters to approve to amend our conditions to allow infrastructure installation: construction traffic should only happen on Glennview with the approval of our Public Works Superintendent, all other construction traffic should come off of Hwy. 76 to what is the proposed section of Design Drive, avoiding the wetlands area. There will be no building permits issued for phase 1 until the extension is complete for Design Drive. Motion carried 5-0.
- e. Review and possible approval to get RFP's on a 2018 Plow Truck.
Previous discussions had been held regarding the future purchase of a plow truck. Dean Schiller wanted to make sure the Town Board was still in support of the future purchase so that he may obtain quotes. Plow Truck #4 is 15 years old and would come out of service. Motion by Jack Anderson to allow for RFP's, second by Dean Culbertson. Motion carried 5-0.
- f. Review and possible approval for preliminary engineering work for Greenwood Road. (Parkview Dr. to STH 15).
Dean Schiller would like to have more accurate figures of what the project would cost and to utilize those figures should grants become available. Motion by Dean Culbertson, second by Andy Peters to approve preliminary engineering work. Motion carried 5-0.
- g. Review of claim received regarding property located at N2494 Timothy Lane.
Motion by Jack Anderson, second by Dean Culbertson to disallow the claim for the property located at N2494 Timothy Lane. Motion carried 5-0.
- h. Review and possible approval updated phone system.
Motion by Dean Culbertson, second by Mark Strobel to approve the updated phone system. Motion carried 5-0.

9. FUTURE AGENDA ITEMS

10. ANNOUNCEMENTS

Joint Town Board/Fire Department Quarterly Meeting – May 15, 2017 at 5:00 pm
Town Board – May 22, 2017 at 6:00 pm
Planning Commission – May 22, 2017 at 5:30 pm
Park Commission – May 30, 2017 at 7:00 pm

11. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second by Dean Culbertson to adjourn. Motion carried 5-0. Meeting adjourned at 7:14 pm.

Wendy Helgeson, Town Clerk