

**TOWN OF GREENVILLE  
TOWN BOARD  
MEETING MINUTES**

DATE: Monday, July 10, 2017

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Mark Strobel, second by Dean Culbertson to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Motion by Andy Peters, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

*(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)*

a. Approval of Closed Session Town Board Meeting Minutes, June 10, 2017.

b. Approval of Closed Session Town Board Meeting Minutes, June 12, 2017.

c. Approval of Town Board Meeting Minutes, June 12, 2017.

d. Approval of Town Board Meeting Minutes, June 26, 2017.

e. Approval of Town Board Meeting Minutes, June 29, 2017.

f. Approval of July 2017 Town Vouchers.

Motion by Mark Strobel, second by Andy Peters to approve the consent agenda with the vouchers removed. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

Motion by Andy Peters, second by Mark Strobel to approve the vouchers with Jeremy Bellile removed for clarification. Motion carried 5-0.

7. OFFICER'S REPORTS

a. Sheriff Department Liaison Officer

Sgt. Borman provided an update on recent issues with reports of suspicious vehicles. One is a Dodge Charger with CA plates; the individual is selling books and has a permit. The second vehicle that was approaching children; the investigation is on-going and they have identified the individual.

b. Fire Department/First Responders

Interviews were held for a new First Responder and Mark Evers will bring the selected candidate to the next meeting. The Fire Department had 19 runs in June/94 YTD, First Responders had 22 runs in June/169 YTD.

c. Emergency Management

d. Public Works

Island Road paving will begin after another two weeks of ditch work. The chip seal is complete on Manley Road and North Road.

- e. Parks and Recreation/Urban Forestry
- f. Constable Report
- g. Director of Community and Economic Development  
Representing Greenville, Dave Tebo got involved with ECWRPC regarding a new Economic Development Strategy for the I-41 Corridor. The project will bring attention to the area and develop a strategy for economic development. He is working with parcel owners in the TIF District to do a wetland delineation and has begun work with McMahon on that process.
- h. Town Administrator  
Dave Tebo went to a meeting in Madison regarding the Hwy. 15 project. The DOT stated that they have no control over the project and that it's in the hands of the budget committee.

8. COMMITTEE REPORTS

- a. Park Commission
- b. Sports Complex Committee
- c. Facilities Committee  
The committee met with Five Bugles. They performed a line by line analysis for current and future for space needs.

9. NEW BUSINESS

- a. Planning Commission Recommendations:
  - i. Approval of amended Greenville Auto & RV Special Use Permit to allow automobile sales/maintenance and residence in a Commercial District, N930 Cty. Hwy CB, Parcel #'s 110088700.

Dave Tebo referenced his memo explaining the following in regards to our Municipal Code: "Based on the previously cited ordinance requirements and discussions with our attorneys the staff opinion is:

1. The home currently existing on the Korth property is defined as an existing special exception or use and as long as the planned renovation work does not extend, enlarge or change the use or structure it must be allowed to remain under 320-21;
2. The Town Board should consider approval of the Planning Commission recommendation to approve the special use permit for Greenville Auto and RV to allow auto sales/maintenance in a Commercial District with the conditions: a. The existing residence continues to meet the requirements for existing special exceptions or uses established in 320-21 of the Municipal Code; b. The business hours of operations must stay as noted, Mon-Fri. 9AM-7PM, Sat. 10AM-5PM; c. Only the sellable cars will be in plain sight; d. Lighting must be shrouded and e. Planning Commission must grant final approval of a site plan."

TJ Utschig, John and Sue Korth spoke in regards to the intentions and aesthetics of the property.

Motion by Andy Peters, second by Mike Woods to approve the amended Greenville Auto and RV Special Use Permit to allow automobile sales, maintenance and residence in a commercial district with the conditions listed above that have been stated by the Planning Commission and Town Board. Motion carried 3-2 Dean Culbertson/Mark Strobel.

- b. Discussion and possible decision on Bassett Mechanical Maintenance Contract.  
Dale Waala, Building Inspector said that if the equipment at Town Hall was in better shape and up to date, the agreement amount would be less. The equipment has been in place for almost 25 years and is beginning to have issues, and his suggestion would be to look at new equipment. Dave suggests we sign the contract while we explore other options adding that it is a month to month contract.

Wade, Regional Sales Manager with Bassett – a full equipment replacement agreement has been in place for quite some time and explained past and current issues with our equipment along with the effect of our reconfiguration of office space. Two options were presented. Motion by Dean Culbertson, second by to Mark Strobel to approve the full replacement agreement with the understanding that we be released from the agreement with 30 days' written notice. Motion carried 5-0.

- c. Review and possible approval to construct a right turn lane for Greenridge Drive (Fawnridge Dr. to STH 76).

Dean Schiller began by sharing that the project was part of the borrowing package. There will be a slight change in a driveway grade. Dean has obtained permits from the DOT to widen the road at Hwy. 76 and to move a streetlight.

Sharon Hess – W6894 Greenridge Drive – wanted to know what options were considered, other than the right turn lane. She suggested no right turns during school let out time. Sharon looked at the current slope of her driveway and is relatively certain that if the right turn lane is installed, she would have to change the slope in order to get her RV in and out. She currently has to back out of her driveway because there was already a slope change when HWY. 76 was reconstructed. The DOT deemed her driveway a hazard and was required to move it and reconstruct it. She would like to know what the Town will do if the DOT deems it a hazard and they are forced to remedy. She already finds it very difficult to get in and out of her driveway and feels safety is an issue.

Brain Ramsey – 1665 North McCarthy Road, Appleton; On June 1<sup>st</sup> he was walking down HWY. 76 cleaning the ditch with his girlfriend and as they approached Greenridge Road, there was an accident that nearly hit them. He would like to see the speeds looked at on Hwy. 76 and realizes that the Town has been reviewing options. Tom Becher agreed that the amount of school traffic is an issue. Jack commented that a study has been done and the DOT said that the data did not warrant a need to reduce speed at this time; it may cause more accidents. Traffic solutions and options for Sharon's driveway were discussed.

Motion by Jack Anderson, second by Andy Peters to approve the construction with the condition that the Town work with the resident at W6894 Greenridge Drive to make sure that her recreational vehicle and horse trailer has the proper clearance to get in and out of her driveway. Motion carried 5-0.

- d. Request to approve Outagamie County Highway Department for construction of the Greenridge Drive project.

Motion by Jack Anderson, second by Dean Culbertson to approve Outagamie County Highway Department for construction of the Greenridge Drive project. The estimate is \$36,000.00; projected completion of the project before the school year.

- e. Review and possible approval of Glen Valley Drive traffic calming.

Dean Schiller held a meeting to review traffic calming options with the residents, where they agreed to first try striping. The striping will be done from Glen Rose Lane to Hwy. 76. Parking will be allowed on the North side and there will be no parking on the trail side. Dean will reevaluate the effectiveness after 3 months. Motion by Jack Anderson, second by Mark Strobel to approve the traffic calming by using striping. Motion carried 5-0.

- f. Discussion and possible decision on Inspection Agreement with ECWRPC for Resource Extraction Sites.

Motion by Dean Culbertson, second by Mike Woods to accept the Inspection Agreement with ECWRPC for our Resource Extraction Permits, to be paid for by the \$150.00 permit fee.

Motion carried 5-0.

- g. Review and possible approval of Valley Transit invoice.

Motion by Andy Peters, second by Dean Culbertson to approve the invoice. Motion carried 5-0.

10. FUTURE AGENDA ITEMS

First Responder Appointment

House at Field of Dreams

Budget HVAC

11. ANNOUNCEMENTS

A prepared announcement by Chairman Anderson regarding the Lin property is being reviewed by Attorney. The Town is still waiting to hear from the DNR.

July 11 – Facilities Committee at 5:30 pm

July 17 – Land Stewardship Committee at 5:00 pm.

July 24 – Planning Commission/Town Board/Sanitary District #2 starting at 5:30 pm.

July 25 – Park Board at 7:00 pm at Lions Park.

12. ADJOURNMENT OF MEETING

Motion by Mark Strobel, second by Dean Culbertson to adjourn. Motion carried 5-0. Meeting adjourned at 7:33 pm.

Wendy Helgeson, Town Clerk