

**TOWN OF GREENVILLE  
TOWN BOARD  
REGULAR MEETING MINUTES**

DATE: Monday, December 14, 2015

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Tom Becher, seconded by Mike Woods to approve the agenda. Motion carried 4-0.

4. PUBLIC COMMENT FORUM

*Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

John Julius, W7070 Wisconsin Avenue – spoke regarding item 8d. John spoke with members from other municipalities and Lori O’Bright, the County Clerk and does not feel it is a good idea to have Board Members be able to participate in voting remotely.

5. CONSENT AGENDA

*(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)*

- a. Approval of Regular Town Board Meeting Minutes – November 9, 2015.
- b. Approval of Budget Hearing Minutes – November 16, 2015.
- c. Approval of Town Board Meeting Minutes – November 18, 2015.
- d. Approval of December 2015 Town Vouchers.
- e. Resolution #11-15 – Uniform Dental Benefit for 2016.
- f. Appointment of 2016-2017 Poll Workers.
- g. Approval of agreement between the Town of Greenville and Outagamie County aging programs.
- h. Approval of CSM dedicating River Drive Right-of-Way.

Mike Woods asked that h be removed and Tom Becher would like vouchers removed from the Consent Agenda.

Motion by Andy Peters, seconded by Mike Woods to approve the Consent Agenda, less items d & h. Motion carried 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

Tom Becher asked why the garbage pick-up voucher was so high. Motion by Andy Peters, seconded by Tom Becher to approve the vouchers contingent upon verification of the garbage voucher amount. Motion carried 4-0.

Mike Woods asked for further clarification of the CSM dedicating River Drive Right-of-Way.

Motion by Mike Woods to approve the CSM, seconded by Tom Becher. Motion carried 4-0.

7. REPORTS

a. Sheriff Department Liaison Officer

Sgt. Travis Linskens provided the monthly report. 29% is preventative. An arrest was made in home break-ins and one for possession of child pornography.

b. Fire Department/First Responders

A safety concern was brought up regarding the Baumgart house, NW of the Hwy 15 and CB intersection. Tom Becher and Dave Tebo informed that they are in contact with the owner and in the process of getting the paperwork needed for razing.

The First Responders had 22 runs in November, totaling 264 for the year, 12 more than last year. The Fire Department had 12 runs in November, totaling 188 for the year, 10 more than last year.

c. Park Commission

d. Public Works

Jack Anderson asked for an update on the floral building: Dean Schiller stated that he will be posting a for sale sign on the metal pole building for approximately 60 days. He is hoping to sell it contingent on the owner taking it down and hauling it away so the Town doesn't have to.

e. Parks and Recreation

f. Urban Forestry

g. Constable Report

The Town Constable, Vicki Prey reported there were 58 calls in the month of November. Andy Peters would like a year-end report comparing 2015 to other years.

h. Town Administrator

The Schwei Pond issue is being explored by our attorney.

There is a lot of interest in the Crestview subdivision where the roads aren't yet built.

By January 2016, Lisa should have the Caselle program set up to accurately report.

Sustain Greenville will be meeting at the Town Hall on December 16<sup>th</sup> at 6:30 p.m. for their holiday celebration.

Town Hall will be closed December 24, 25 and January 1, to also close at 12:00 p.m. on December 31<sup>st</sup>.

8. NEW BUSINESS

a. Resolution providing for the sale of approximately \$1,465,000 General Obligation Promissory Notes, Series 2016A.

Dave Wagner, Town Financial Advisor, provided information on the Resolution. The expectation of this form of financing will provide the overall lowest cost of funds while also meeting the Town's objectives for term, structure and optional redemption. The money borrowed in this plan is for Capital Projects.

Jack Anderson asked Dean Schiller what his ideal timeline is for the brush site. Dean is looking to purchase land early in 2016 and made fully operational by 2017.

Motion made by Tom Becher, seconded by Mike Woods to approve the Resolution. Roll Call Vote. Motion carries 4-0.

b. Review of Ordinance 15 - Relating to Dog Control.

Town Constable Vicki Prey provided additional information regarding the Ordinance. She would like to change the title to ORDINANCE RELATING TO ANIMAL CONTROL. License fees have always seemed to be an issue. Other municipalities, especially in the Northern part of the state have raised their late fees. She would also like to include cats in the "Total Number" of

animals in the household; Section 7, limit total number of animals to 6 with no more than 3 dogs. Vicki suggested Option 2 in terms of late fees is the best option for Greenville. She is looking for consensus to move forward with the ordinance and raising late fees, the Town Board agrees she should move forward. A public hearing will be held in January.

c. Review of Town Hall rental information and possible approval of new rental fee. Motion by Andy Peters to have the fees remain the same, seconded by Jack Anderson. Motion carried 4-0.

d. Review and possible approval of Resolution #12-15 – Allowing Participation in Town Board Meetings via Electronic Means When a Town Board Member/s is Absent.

Dave Tebo shared that the Towns Association said that a Resolution is not necessary, but it does formalize the process. John Julius shared that he spoke to other Town Clerks and the County Clerk, stating that they have reservations about doing this. Jack Anderson shared that he did speak with other municipalities as well and this is becoming more prevalent. It was suggested that a maximum number of meetings missed may need to be added. Motion by Andy Peters to approve the Resolution, seconded by Tom Becher. Motion carried 4-0.

e. Review and possible approval of State/County Trail Agreement for Hwy 15 bypass trail.

Dave Tebo provided additional information regarding the project. The Public Works Department will be taking care of year round maintenance as well as the CB Trail. Motion by Mike Woods to approve the agreement, seconded by Jack Anderson. Motion carried 4-0.

f. Review and possible approval of job description for full-time mechanic. Motion by Jack Anderson to approve the job description, seconded by Andy Peters. Motion carried 4-0.

g. Review and possible approval of agreement with McMahon Engineering for CB trail grant application preparation.

\$75,000 would be borrowed and the grant applied for. Not to exceed \$5,000.00 for the application and to put together the engineering plan. Motion by Tom Becher, seconded by Andy Peters. Motion carried 4-0.

h. Review and possible approval of Parks Commission recommendation to raze the barn and house on town property located at W7124 Wisconsin Avenue.

Steve Nagy was present to share his ideas to save the farmstead, with only money generated by the home and private donations. John Julius would like to see the property saved and not expand the area for sport fields. Greg Roblee shared that the original master plan for the property was for 12 baseball and soccer fields. At the time of conception a committee for a heritage place decided they would try and save the homestead but no tax dollars were to be spent on it. He also shared that the barn should be blocked off as it is too dangerous. The Town has an interested buyer for the barn wood. There are a lot of repairs that need to be done to the home to make it livable for renters. Larry Bentle suggested that the Town Board not rush into a decision to look at all options. Dave Tebo provided information regarding Revenues and Expenditures on the property including estimates for repairs to the home before it would be rentable again. Andy Peters believes there are two issues here, the barn and the home. He was last in the barn a couple of years ago and found it unsafe then. Tom Becher believes the barn needs to go as well, and agrees with Mike Woods that the Town does not belong in the rental business. Jack Anderson said safety is first and believes the barn is unsafe and would require too much to save it. At this

time the Town is breaking even on renting the house, he feels as it gets older it will require more time and money to maintain. Andy could see waiting on making a decision on the home, raze the barn and wait on the home. Motion by Mike Woods for the parks recommendation, seconded by Tom Becher. Motion fails 2-2. (Anderson/Peters)

9. FUTURE AGENDA ITEMS

10. ANNOUNCEMENTS

No Planning Commission – no agenda items for the meeting.

11. ADJOURNMENT

Motion by Tom Becher, seconded by Andy Peters. Motion carried 4-0. Adjourned at 7:36 p.m.

Wendy Helgeson, Town Clerk

**TOWN OF GREENVILLE  
SANITARY DISTRICT #1  
REGULAR MEETING AGENDA**

DATE: December 14, 2015

TIME: Immediately Following Town Board Regular Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 7:36 p.m.

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Andy Peters, seconded by Tom Becher to approve the agenda. Motion carried 4-0.

3. PUBLIC COMMENT FORUM

*Members of the public are welcome to address the Sanitary District/Storm Water Utility. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

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a. Approval of Regular Sanitary District #1 Meeting Minutes, November 9, 2015.

b. Approval of December 2015 Sanitary District #1 Vouchers.

Motion by Jack Anderson, seconded by Tom Becher to approve the Consent Agenda. Motion carried 4-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. SUPERINTENDENT REPORTS

7. NEW BUSINESS

8. ADJOURNMENT

Motion by Tom Becher, seconded by Jack Anderson to adjourn. Motion carried 4-0. Meeting adjourned at 7:38 p.m.

Wendy Helgeson, Town Clerk

**TOWN OF GREENVILLE**  
**SANITARY DISTRICT #2 - STORM WATER UTILITY**  
**REGULAR MEETING AGENDA**

DATE: December 14, 2015

TIME: Immediately Following Sanitary District #1 Regular Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 7:38 p.m.

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Jack Anderson, seconded by Tom Becher to approve the agenda. Motion carried 4-0.

3. PUBLIC COMMENT FORUM

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a. Approval of Regular Sanitary District #2 (Storm Water) Meeting Minutes, November 9, 2015.

b. Approval of December 2015 Storm Water Utility Vouchers.

Motion by Andy Peters, seconded by Mike Woods to approve the Consent Agenda. Motion carried 4-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. SUPERINTENDENT REPORTS

Dean Schiller wanted to note that Outagamie County Drainage District, which runs through Well #4 site and the Schlimm property, will be having some ditch and drainage work done by Outagamie County.

7. NEW BUSINESS

a. Review and discuss Engineer estimate for Pro-Build pond.

Dean Schiller has been working with John Davel, Davel Engineering, (town approved) to find a solution for flooding in the neighborhood surrounding Pro-Build. The current dry pond is designed for 100 year storm, which is unusual, usually they are only designed for a 10 year storm. Davel is suggesting rerouting the water around the neighborhood, not through as it currently flows. As this pond is on private property, Dean would like to speak with Pro-build to see what their future plans for the site are. He would like to perhaps partner with them or get an easement for the Town to do the work needed.

b. Review and discuss Engineer estimate for STH 15 pond.

As this property has many build stipulations, it has not been sold for residential use yet. It has one driveway entrance off of Hwy 15, were it could be used for residential and the rest of property for flood control. Sizing for this dry pond is for a 100 year storm. If the School Road dry pond is approved, this pond size could be reduced by approximately 30%.

- c. Review and discuss Engineer estimate for School Rd./West Green pond.

Dry ponds will be put in on each side of the current driveway to service future development. This is in the upper part of the watershed and would show effects downstream, but neither this pond nor the Hwy 15 pond would negate the need for the other.

- d. Review and discuss Public Works Supervisor's next steps in the three pond projects.

Dean Schiller would like to form a small committee and talk with the realtor that has the property for sale. The Town could possibly recoup approx. 1/3 of the property cost by selling a lot up front. Members in the audience had questions and concerns about the ponds and if they will actually help downstream with the flooding. Dean Schiller reviewed his next steps and would like consensus to move forward with the projects. The committee will consist of Mike Woods, Dean Culbertson and Dean Schiller. The Town Board agreed that Dean should move forward.

- e. Discuss flood control proposal for 2007 Municipal Drive.

Chris was approached by the property owner and he would like to work with the neighbors to reroute the flood water. He suggested he would work with an engineer to install a ditch through the back yards of the two neighbors to his South. This would then direct the water to the Town Property to the South of that. The board would like Chris Pagels to be a part of the process. They will also need DNR approval. They can't guarantee that once the engineering plans are submitted the project would be approved. Chris Pagels will work with the owner through the entire process.

- f. Update on Everglade Swamp project.

Phase 1 has been pushed back a week because of the weather. Phase 2 is in the process of shooting elevations. They will work with land owners after all data is collected for easements. This process will hopefully be completed and Phase 2 dredging can commence in January 2017.

#### 8. ADJOURNMENT

Motion by Mike Woods, seconded by Tom Becher to adjourn. Motion carried 4-0. Meeting adjourned at 8:23 p.m.

Wendy Helgeson, Town Clerk