

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, February 8, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT: Dean Culbertson, Andy Peters, Jack Anderson, Mike Woods

EXCUSED: Tom Becher

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

The agenda has been properly posted. Motion by Dean Culbertson, seconded by Andy Peters to approve the agenda. Motion carried 4-0.

4. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Closed Session Town Board Meeting Minutes – January 11, 2016
- b. Approval of Regular Town Board Meeting Minutes – January 11, 2016
- c. Approval of February 2016 Town Vouchers.

Motion by Mike Woods, seconded by Andy Peters to approve the Consent Agenda.
Motion carried 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

a. Sheriff Department Liaison Officer

There have been 428 incidents since the last Town meeting. Most of the incidents were crime prevention screens and building security checks, followed by calls for accidents/vehicle assists and traffic incidents. An arrest has been made for the burglaries Sgt. Linskens reported on last month. Sgt. Nathan Borman will soon replace Sgt. Travis Linskens as the Police Liaison.

b. Fire Department/First Responders

Total Fire Department runs for the month of January: 15, EMS: 35.

c. Emergency Management

d. Public Works

Dean Schiller said there has been a lot of interest in the floral building. He would like to auction it off on the February 27th at 10:00 a.m. There was no objection from the Town Board to proceed with that process.

e. Park Commission

A yard waste location will be looked at as part of the review of the master plan for the sports complex.

- f. Parks and Recreation
Jack shared the positive feedback he has received regarding the cross country ski trails. Tony Nowak will look into costs for lighting at the sledding hill.
 - g. Urban Forestry
 - h. Constable Report
Vicki had 55 calls for the month. Posting lost dogs on Facebook has saved the Town a lot of time in assisting reuniting the pet with their owner.
 - i. Town Administrator
CB Trail grant application is final. There will be a meeting with a potential developer and engineer for Schroeder property, north of the YMCA. Eleven of the Crestview lots have sold with construction anticipated for spring/summer. Greenville was rated first in a recycling study done by Outagamie County for surrounding communities.
8. NEW BUSINESS
- a. Planning Commission Recommendations
 - i. Review and possible approval of Special Use Permit Application of Martin Nikodem, N2034/N2036 Greenville Drive – recommended for denial.
Rene St. Laurent from Lamar Advertising stated that they are looking to replace a sign, not add one. Landscaping and a shroud could be added if would help get the sign approved. Previous sign was on the opposite side of Hwy. 15, a half mile down the road and lower to the ground but was in bad shape. Motion by Andy Peters, seconded by Dean Culbertson to deny the Special Use Application. Motion carried 4-0.
 - b. Final approval of Quick Response Brush Truck previously approved and budgeted.
\$165,000.00 was borrowed for the purchase of the truck and the Pierce price was \$177,000.00. The anticipated sale price for the old truck is \$20,000 therefore bringing the purchase in under budget. The anticipated delivery date is November. Motion by Dean Culbertson, seconded by Jack Anderson to approve the purchase of the truck through Pierce. Motion carried 4-0.
 - c. Review of Urban Forestry Ordinance, Chapter 282 and set Public Hearing. 2001 was when the original ordinance was written. The tree population has grown creating a need for a more substantial ordinance. The updated ordinance defines terms and the function of the Forestry Department and the Urban Forestry Board. The Public Hearing is set for the March Town Board meeting.
 - d. Discussion of proposed Fire Department repairs.
Dean Culbertson commented that there are situations at the department that need to be addressed. There are general maintenance items on the list such as: replacing the men’s bathroom door, repairing lights, replacing ceiling tiles, replacing weather stripping and replacing old thermostats with new programmable ones; some of the work could be done by the Public Works Department and other Town staff. In addition, an exhaust fan to remove diesel fumes, replacement of the rusted east and west doors and a new entrance are needed. Dean added that it must be costing the Town a lot of money to heat the facility based on the inefficiencies. Currently, the concrete in the entrance heaves and does not allow the doors to open and close completely and may be caused by the soil underneath. Jack Anderson suggests getting quotes for new vs. repaired for the entrance including adding footings underneath. Dean Schiller was asked

to obtain quotes for the replacement of the east and west doors and options for the exhaust fan. Mike Woods will obtain quotes for the entrance.

- e. Review and possible approval of the purchase of a 1 ton pick-up truck for Public Works as previously budgeted.

The truck will be purchased using the State bid price of \$45,694.00. \$48,432 was budgeted and Dean anticipates using the remainder of the funds to purchase tools and other small features for the truck. Motion by Dean Culbertson, seconded by Mike Woods to approve the purchase of the truck. Motion carried 4-0.

9. FUTURE AGENDA ITEMS

10. ANNOUNCEMENTS

Land Stewardship Committee – February 15, 2016 at 5:00 p.m.

Planning Commission – February 22, 2016 at 5:30 p.m.

Park Commission – February 23, 2016 at 7:00 p.m.

Facilities Committee – February 24, 2016 at 5:30 p.m.

Town Board Meeting – Closed Session to discuss employee evaluations - February 29, 2016 at 5:00 p.m.

11. ADJOURNMENT

Motion by Mike Woods, seconded by Andy Peters to adjourn. Motion carried 4-0.

Meeting adjourned at 6:55 p.m.

Wendy Helgeson, Town Clerk

Dated: February 10, 2016

Posted: February 10, 2016