

TOWN OF GREENVILLE
JOINT TOWN BOARD/SANITARY DISTRICT COMMISSIONS 1 AND 2
REGULAR MEETING MINUTES

DATE: Monday, April 11, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER THE JOINT MEETING

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

The agenda has been properly posted. Motion by Tom Becher, seconded by Dean Culbertson to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

If the structures on the Schultz property are to be razed, Tim Menning, N137 Julius Drive would like an opportunity to bid on or purchase the garage. Motion by Tom Becher, seconded by Mike Woods to close Public Comment Forum. Motion carried 5-0.

5. CONSENT AGENDA

- a. Approval of Closed Session Joint Town Board/Sanitary Districts 1 & 2 Meeting Minutes – March 10, 2016.
- b. Approval of Closed Session Joint Town Board/Sanitary Districts 1 & 2 Meeting Minutes – March 14, 2016.
- c. Approval of Regular Town Board Meeting Minutes – March 14, 2016
- d. Approval of Town Board Meeting Minutes – March 23, 2016
- e. Approval of April 2016 Town Vouchers.
- f. Review and possible approval of the Temporary Class “B” Beer/Wine License for CASA of the Fox Cities, Maria Turner, Person in Charge, on April 30, 2016 from 6:00 p.m.-10:00 p.m. at N259 Ares Drive.
- g. *Review and possible approval of the Temporary Class “B” Beer License for Kari Deimer Answer to Cancer, Renee Deimer, Person in Charge, on April 30, 2016 at Lions Park.*

Motion by Tom Becher, seconded by Andy Peters to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

- a. Sheriff Department Liaison Officer
- b. Fire Department/First Responders
There were 23 fire runs in March; YTD - 47. There were 31 First Responder calls for March; YTD - 88. Chief Lambie will be meeting with Village of Hortonville Chief to discuss an Auto-aid Agreement.
- c. Emergency Management
- d. Public Works
Dean Schiller added that tire drop off started this week and will go through April 20th. The drop off is offered once in the spring, once in the fall and is free to citizens.
- e. Park Commission
Jim Beard and John Julius are working on a plan for the Schultz property and will be doing a presentation on possible uses.
- f. Parks and Recreation

- g. Urban Forestry
- h. Constable Report
- i. Town Administrator

Dave Tebo provided an update regarding the CB trail grant extension from Jansport to School Specialty. The Fox Cities Trans Management Area has recommended the project to the State to receive the grant. The project is still a few years away from beginning; if funding goes through construction could possibly begin in 2019.

8. NEW BUSINESS

- a. Public Hearing to consider a Resolution to amend the Town of Greenville Sanitary District #1 boundaries to include the Crestview Subdivision.
The Public Hearing was called to order at 6:15 p.m.
No persons wished to speak. Motion by Tom Becher, seconded by Mike Woods to close the Public Hearing. Public Hearing closed at 6:15 p.m.
- b. Review and possible approval of the Resolution to amend the Town of Greenville Sanitary District #1 boundaries to include the Crestview Subdivision.
Motion by Tom Becher, seconded by Dean Culbertson to approve the Resolution. Motion carried 5-0.
- c. Review and possible approval to Order the Town Board of the Town of Greenville to add the Crestview Subdivision to Sanitary District #1.
Motion by Tom Becher, seconded by Andy Peters to approve the Order. Motion carried 5-0.
- d. Review and possible approval of Town Board Resolution related to ponds in Towering Pines West and JennerJohn Field of Dreams.
Dave Tebo explained that the Preliminary Plats are currently at the Outagamie County Zoning Committee waiting for approval. A concern the committee has is that the Town of Greenville will take care of the ponds once they are installed. Dave consulted the Town Attorney and asked him to draft a document which would outline how we would handle this in any situation and protect ourselves long term. The document includes water fowl mitigation improvements which are required by the airport and FAA, the developer to provide a three year warranty on installed water fowl mitigation improvements including labor and materials and to require the contractor to put in plantings that would deter water fowl and maintain for three years. After the three years it would be the Town's responsibility to maintain the ponds. The plat notes would allow us to assess back the maintenance expenses to the property owners in the subdivision in which the pond is located. If approved, the Resolution would be presented to the Outagamie County Zoning Committee and hope that the ponds are approved. Dean Culbertson asked for clarification that if there were to be a water fowl incident, it would be the County's responsibility; Dave responded that it would be. Andy Peters asked if we need a developer's agreement for the second generation of buyers, and yes there would be. Motion by Tom Becher, seconded by Dean Culbertson to approve the Resolution. Motion carried 5-0.
- e. Review and possible approval of municipal agreement with Outagamie County for improvements to College Avenue in Greenville.
There is an opportunity for \$6 million in grant funding for improvements to College Avenue from Casaloma to CB. There is a rural option as well as an urbanization option. Dave Tebo is hoping to meet with East Central and the County again to discuss the details of the project. The Highway Department is also working with the Town of Grand Chute who may choose the urbanization

option. Motion by Mike Woods to table the agreement until further discussion with the County, seconded by Jack Anderson. Motion carried 5-0.

- f. Review and Town Board approval of recommendation from Emergency Management Committee to accept new Emergency Response Plan for Greenville. The Emergency Response Plan aligns Greenville with County, State and Federal Governments if ever a need to elevate the situation to the next level. Motion by Tom Becher, seconded by Jack Anderson to approve the plan. Motion carried 5-0.

- g. Review and possible approval of Valley Transit request for support of connector service to Greenville.

Although the Town does not have an agreement with Valley Transit, a number of Greenville residents and businesses in the area utilize the connector service. The request for the 2015 share is based on a conversation with the previous Town Chairman. The Town Board would like Valley Transit to come to the Town Board to further explain the services. Motion by Mike Woods to approve the amount and Valley Transit to meet with us within the next 30 days, seconded by Andy Peters. Mike Woods amended the motion to meet with Valley Transit within the next 30 days prior to approval of the 2015 costs and any future costs, seconded by Andy Peters. Motion carried 5-0.

- h. Review and possible approval of an agreement with Heartland for web filter and email archiver.

Motion by Andy Peters, seconded by Tom Becher to approve the agreement. Motion carried 5-0.

- i. Update on Schwei property.

Dave Tebo shared that an enforcement letter has been sent from our Attorney that the berms on his property are not in conformance with our ordinance.

- j. Request for approval from the Town Board to bring forward a Resolution approving the addition of Shepherd of the Hills as a polling location beginning August, 2016.

The current and only polling location for the Town does not accommodate the over just over 7,000 registered voters Greenville currently has. With the certainty of future growth, Shepherd of the Hills has plenty of space including room for future needs, adequate parking and handicap accessibility. Further discussion will be held with the GIS department prior to any formal Resolution being approved to determine where the best division of wards may be. Motion to approve to move forward by Tom Becher, seconded by Dean Culbertson. Motion carried 5-0.

9. FUTURE AGENDA ITEMS

Annual Town Meeting – April 19th 6:30 p.m.

Plan Commission – April 25th at 5:30 p.m.

Land Stewardship Committee – April 26th at 5:00 p.m.

Parks Commission – April 26th at 7:00 p.m.

Facilities Committee - May 4th at 5:30 p.m.

10. ANNOUNCEMENTS

11. ADJOURNMENT OF JOINT MEETING

Motion by Tom Becher, seconded by Mike Woods to adjourn. Motion carried 5-0.

Meeting adjourned at 7:02 p.m.

Wendy Helgeson, Town Clerk