

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, May 9, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT: Dean Culbertson, Andy Peters, Jack Anderson, Mark Strobel, Mike Woods.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

The agenda has been properly posted. Motion by Dean Culbertson, seconded by Andy Peters to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

5. CONSENT AGENDA

- a. Approval of Closed Session Town Board Meeting Minutes – April 11, 2016.
- b. Approval of Joint Town Board/Sanitary Districts 1 & 2 Meeting Minutes – April 11, 2016.
- c. Approval of Regular Town Board Meeting Minutes – April 18, 2016
- d. Approval of May 2016 Town Vouchers.
- e. Review and possible approval of the Temporary Class “B” Beer/Wine License for Fox Cities Gargoyles, John Walt, Person in Charge, on June 4, 2016 at Lions Park.
- f. Appointment of Tom Becher to the Board of Appeals.
- g. Appointment of Andy Peters to the Planning Commission.

Motion by Mike Woods, seconded by Andy Peters to approve the consent agenda.

Motion carried 4-1 Mark Strobel (abstain).

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

a. Sheriff Department Liaison Officer

Crime prevention screens remain the largest part of the report. There was a fatal accident on Hwy. 15 last week. Mark Evers indicated that there have been a number of accidents in that general area asking if it was due to road conditions or if there was something that could be done. Sgt. Borman will bring the subject forward at the next county wide safety traffic committee meeting. An update was provided regarding the contract proposal. The Sheriff’s Department will be providing service during scheduled times; cost to the Town will remain the same. The Town’s attorney will look at the proposed language and bring forward to Town Board for final approval.

b. Fire Department/First Responders

Mark Evers shared that they received The Emergency Cardiovascular Heartsaver Award from the American Heart Association for the work that they do on a daily basis. They are the first volunteer group to receive this award. The fire department had 7 runs for the month of April, 54 through April and 75 this time last year. The first responders had 18 runs for the month of April, 106 through April and 109 this time last year.

c. Emergency Management

d. Public Works

The Town received a grant from the State to cover 50 % of costs to expand Julius Road from Spring Road to School Road. Dean will be sending out RFP's for an engineering consultant with anticipated construction beginning next year. Letters will also be sent to residents to keep them informed.

e. Park Commission

They have received feedback that the shooting platform is appreciated.

f. Parks and Recreation

g. Urban Forestry

h. Constable Report

i. Town Administrator

Building Inspections – 40 new building permits for April.

There has been a lot of interest in vacant commercial industrial lots and a number of discussions have been held with the brokers trying to sell the lots. A meeting has been scheduled with Attorney Rich Carlson and Dave Wagner regarding a TIF option for educational purposes. Past TIF conversations have been generalized and at this meeting they would like to present a mock project and what the option would look like. McMahon will also be at the meeting as they have started a new public private financing organization and would like to present financing opportunities. Mike, Jack and Dave met with the contact regarding the salary range study and they are ready to move forward.

Jack recognized that last week was Municipal Clerk's Week and expressed appreciation for all that they do.

8. NEW BUSINESS

a. Call Board of Review to order and adjourn to July 21, 2016 at 4:00 p.m.

The Board of Review was called to order 6:26 p.m. Adam Servi, Keystone Appraisal Group, indicated that the assessment roll is not ready at this time and recommends that the Board adjourn until July 21, 2016 at 4:00 p.m. Motion by Mark to adjourn until that date and time, seconded by Jack Anderson. Motion carried 5-0.

b. Approval for the Fire Department to purchase a new MDC with funds approved in 2015 per the capital request.

Motion by Jack Anderson, seconded by Andy Peters to approve the purchase. Motion carried 5-0.

c. Review and possible approval of Valley Transit request for support of connector service to Greenville.

Nikki Voelzke from Valley Transit was present to provide information about the connector service. The service provides transportation for those that may have a barrier for self-sufficiency, are without a vehicle or who work or live in an area without a fixed bus service. The service also assists with those who work on a shift when bus service is not available. The connector is demand response and can be scheduled 2 hours to 14 days in advance. Funding is dependent upon Federal, State and local grants as well as rider fare. 2015 was the first year they went to municipalities for help with funding and the amount is based on the percentage of trips to their municipality. Conversations were held with previous Town Officials and a verbal agreement for support was made. There were 2056 trips in Greenville in 2015 with a majority of the ridership going to businesses around or near the airport such as Gulfstream, School Specialty and Convergys.

Total connector trips for 2015 were 19,207 making Greenville about 10% of the trips. Discussions between Valley Transit and the Town will be held for future support. Motion by Andy Peters to approve the request for 2015 costs and for funds to be drawn from undesignated funds, seconded by Jack Anderson. Motion carried 4-1 (Dean Culbertson).

d. Planning Commission Recommendations:

- i. Approve Final Plat Towering Pines West contingent upon Public Improvement Agreement reviewed by Town Attorney, approved by Town Chairman.

The Towering Pines Covenants need to be amended to reflect Towering Pines West. There is an easement at the interceptor that was required to be added, and is. Zoning of the lots will be on the agenda at the next Planning Commission on May 23rd. The trail will be built in the right-of-way, much like most of the three season's trails in Town, with an area of boulevard for street trees. Mark Strobel would like to see "no through truck traffic" signs placed on Glennview Dr. Motion by Mike Woods, seconded by Dean Culbertson to approve the final plat. Motion carried 5-0.

- ii. Approve Final Plat Jennerjohn Field of Dreams contingent upon Public Improvement Agreement reviewed by Town Attorney, approved by Town Chairman.

The fiberoptic easement that was shown to run through W6844 Wisconsin Ave had been removed. There are questions as to where this easement actually lays and as it is outside the plat, the easement was not required to be shown. The road standards for Melanie Lane to Falon Lane will duplicate the Glennview Dr. entrance and will have an 80 ft. right of way. This will make the road able to support truck traffic for the commercial lots. Mark Strobel would like to see "no through truck traffic" signs placed on Melody Lane. The wetland concerns on some of the lots in Jennerjohn Field of Dreams still needs to be addressed as the options that were presented to the board didn't quite fit. The Board wants this addressed now so homebuilders don't need to come back for a variance later. Lot 19 is, at this time, not going to be sold to the neighbors on Hwy 96. Mark Strobel would like to see on the plat a statement of restricted access to Hwy 96 for lot 19. Mike Woods made a motion to table the final plat of Jennerjohn Field of Dreams, seconded by Mark Strobel. Motion carried 5-0.

- iii. Approve Rezoning Jennerjohn Field of Dreams.

The Planning Commission voted to keep lot 12 single family zoning as the subdivider has an interested party that would like to build a community-based residential facility (CBRF), which would then require a special use permit to build. Lots 7 and 8 could be rezoned commercial, 1-6 & 9-11 duplex with the rest remaining single family. Motion by Jack Anderson to table the rezoning, seconded by Andy Peters. Motion carried 5-0.

e. Review and possible approval of changes to the fee schedule.

Some fees have not been adjusted in quite some time and needed to be reviewed due to costs associated with the amount of staff time entailed. If approved, the changes would go into effect immediately. Discussion was held regarding the costs associated with the sewer and water tap permits and it was proposed that the fees be separated and be \$25 each/\$50 combined. Motion by Dean Culbertson to approve the changes to the fee schedule with the amendment to change sewer and

water tap permits to \$25 each/\$50 combined, seconded by Andy Peters. Motion carried 5-0. Also discussed were the CSM's and Mark believes that all should go thru Town Board for approval. This will come forward as a future agenda item.

9. FUTURE AGENDA ITEMS

- a. Change Temporary Seasonal Sales Ordinance Chapter 233 to not include permitting for temporary seasonal sales of fireworks in Greenville beginning in 2017.

10. ANNOUNCEMENTS

Dave Tebo presented the Equalized Value Report that the City of Appleton puts together every year comparing communities in the Fox Valley. Greenville ranked 5th in equalized value and 2nd for percentage of net new construction.

May 11th – Board of Appeals at 5:00 p.m.

May 16th – Fire Department/Town Board Quarterly Meeting at 5:00 p.m.

May 16th – Town Board Closed Session at 4:15 p.m.

May 17th – Informational TIF Meeting at 5:30 p.m.

May 23rd - Planning Commission at 5:30 p.m.

May 23rd – Board of Appeals at 5:00 p.m.

May 25th– Facilities Committee at 5:30 p.m.

May 31st – Parks Commission at 7:00 p.m.

11. ADJOURNMENT

Motion by Mike Woods, seconded by Mark Strobel to adjourn. Motion carried 5-0.

Meeting adjourned at 7:37 p.m.

Wendy Helgeson, Town Clerk