

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, June 13, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

PRESENT: Dean Culbertson, Andy Peters, Jack Anderson, Mike Woods, Mark Strobel

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Mark Strobel, seconded by Mike Woods to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

James Ziegert Sr. shared his concerns with the garbage service.

5. CONSENT AGENDA

- a. Approval of Regular Town Board Meeting Minutes – May 9, 2016.
- b. Approval of Joint Town Board/Fire Department Quarterly Meeting Minutes – May 16, 2016.
- c. Approval of Closed Session Town Board Meeting Minutes – May 17, 2016.
- d. Approval of Joint Town Board/Sanitary Districts 1 & 2 Meeting Minutes – May 17, 2016.
- e. Approval of June 2016 Town Vouchers.
- f. Review and possible approval of 2016-2017 Beer and Liquor license renewal applications.
- g. Review and possible approval of Temporary Class “B” Beer/Wine License for Greenville Lions, on July 8-9, 2016 at Lions Park for the Catfish Races.
- h. Appointment of Doug Butt and Tom Reimer to a 1 year term on the Board of Appeals.
- i. Appointment of Jim Beard to a 2 year term on the Board of Appeals.
- j. Appointment of Jim Cotter to a 2 year term as an alternate on the Board of Appeals.
- k. Appointment of Leanne Meidam-Wincentsen to a 3 year term on the Planning Commission.
- l. Appointment of John Conrad to a 7 year term on the Park Commission.

Motion by Dean Culbertson, seconded by Andy Peters to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

a. Sheriff Department Liaison Officer

They received a seatbelt grant and have had three deployments. Sgt. Borman has been working with Josh Lambie regarding nuisance concerns. He would like to petition the state and see the railroad crossing on Hwy. 15 temporarily moved to an exempt status, meaning vehicles would not have to stop at the intersection. It is a well lit crossing and has warning lights. Once Hwy. 15 is improved, it can stay as it currently is. The process typically takes 6-12 months, but will work to have the exempt status in place by the start of the school year.

b. Fire Department/First Responders

Still waiting the on right permits for the abatement of the Fletcher property. There were 12 fire runs in May/66 YTD, 20 first responder calls in May/126 YTD.

c. Emergency Management

d. Public Works

Dean is working on a comprehensive plan for bike lanes and be proactive for future road reconstruction projects. Discussion was held regarding the intersections of Hwy. 76/Greenridge Dr. and Hwy. 76/School Road. The DOT bases their decisions on the evaluation of the crash history. Dean will be looking at options at budget time on how to improve the intersections.

e. Park Commission

They are advertising for a Park Commission member; there is one person interested. Jim Beard provided an update on the Schultz property. They are exploring all options. One option was to move the house to the Grange. However, it is cost prohibitive and parking could be an issue. Another option, could the lot be divided? They are hoping to have their research completed within the next 30 days. They will provide a thorough report at the July Town Board meeting and bring forward a final recommendation at the August meeting.

f. Parks and Recreation

Over 200 attendees for the first movie night.

g. Urban Forestry

h. Constable Report

i. Town Administrator

Met with the County and there is flexibility being offered regarding the no wet pond policy. Continue to meet with the sub-dividers in Neighborhood A regarding the assessment mechanism for the interceptor and the pond. Winnebago Extension Agent likes our AEA concept and would like to bring it to her Plan Commissions and boards.

8. NEW BUSINESS

a. Public Hearing and possible approval of Ordinance #03-16 amending the Nuisance Ordinance.

The Public Hearing was called to order at 6:36 p.m. Motion by Andy Peters, seconded by Mike Woods to close the Public Hearing. Motion carried 5-0. Public Hearing closed at 6:38 p.m. Motion by Jack Anderson, seconded by Andy Peters to approve the amended ordinance. Motion carried 5-0.

b. Review and possible approval of the Mobile Home Park License Application of Country Crossing.

Motion by Andy Peters, seconded by Mike Woods to approve the license application. Motion carried 5-0.

c. Planning Commission Recommendation:

i. Approve Rezoning of Towering Pines West lots 1-15 to Single Family.

Motion by Jack Anderson, seconded by Mike Woods to approve the Rezoning. Motion carried 5-0.

d. Park Commission Recommendation:

i. Formally accept five acre land donation on Priscilla Lane (east of airport) to Greenville Park System.

Motion by Jack Anderson, seconded by Andy Peters to formally accept the five acre land donation. Motion carried 5-0.

e. Final Resolution authorizing construction of expanded stormwater pond in Crestview Subdivision.

Motion by Mark Strobel, seconded by Andy Peters to approve the construction of the pond. Motion carried 5-0.

- f. Review and possible approval of Special Assessment Agreement with First State Bank.

Motion by Dean Culbertson, seconded by Andy Peters to approve the agreement as stated. Motion carried 5-0.

- g. Review and possible approval of Petition for Exemption of At-Grade Crossing. Motion by Jack Anderson, seconded by Mark Strobel to approve the petition. Motion carried 5-0.

- h. Review and possible approval of an agreement with Outagamie County Sheriff's Department.

Motion by Jack Anderson, seconded by Dean Culbertson to approve the contract. Motion carried 5-0.

- i. Review and possible approval of Resolution #05-16 approving the addition of a second polling location.

Motion by Mark Strobel, seconded by Jack Anderson to approve the Resolution. Roll call vote. Motion carried 5-0.

- j. Review and possible approval of expenditure for a Facilities Committee community survey for an amount not to exceed \$5,000 from undesignated surplus account.

Motion by Jack Anderson, seconded by Dean Culbertson to approve the expenditure. Motion carried 5-0. The survey is currently in draft mode, but they are trying to gather information and identify areas of concerns.

- k. General discussion on building of garage/storage at Town Hall for Building Inspection and Sanitary District.

Dale Waala and Dan Klansky were present to discuss the need for additional storage for vehicles and documents. There is very limited parking space available at the Public Works building and cold storage shed. Much time is currently used daily in moving vehicles for access to them. Storage is also needed for documents and plans which are currently stored in the second floor of the Public Works building or stacked in their offices. This will be tabled until after the facilities committee survey results are received.

9. FUTURE AGENDA ITEMS

10. ANNOUNCEMENTS

Land Stewardship Committee/AEA - June 22nd at 5:30 p.m.

Facilities Committee - June 22nd at 5:30 p.m.

Board of Appeals – June 27th at 5:00 p.m.

Planning Commission – June 27th at 5:00 p.m.

Parks Commission – June 28th at 7:00 p.m., Lions Park

Open Book – June 30th – 2:00 - 4:00 p.m.

- 11. *The Town Board will recess until after the adjournment of the Sanitary District 1 and 2 meetings. The Town Board will then reconvene to tour the yard waste facility. At the conclusion of the tour, the Town Board will adjourn.*

Motion by Dean Culbertson, seconded by Mark Strobel to recess. Motion carried 5-0. Town Board recessed at 7:06 p.m.

Motion by Jack Anderson, seconded by Mark Strobel to reconvene. Motion carried 5-0.

12. ADJOURNMENT

Motion by Mike Woods, seconded by Mark Strobel to adjourn. Motion carried 5-0.

Meeting adjourned at 7:52 p.m.

Wendy Helgeson, Town Clerk