

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, September 12, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:06 p.m.

PRESENT: Jack Anderson, Andy Peters, Dean Culbertson, Mike Woods

EXCUSED: Mark Strobel.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Request to move the Constable Report before Public Comment Forum and move item 8j, to 8a. Motion by Jack Anderson, seconded by Dean Culbertson to approve the agenda as amended. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Jim Ziegert Sr., W7047 Hillview Road - would like a tornado siren on the west side of Greenville. He could not hear it during the last weather event.

David Miller, N1030 Spring Valley Drive – A stray arrow was shot from the archery range; law enforcement and our parks department are looking into it. David owns the property behind the range and provided a handout referencing the trajectory of the stray arrow, along with an email from Dave and Jake of Meister Motors who also found an arrow on their property; both are concerned about safety. Dave and Colleen would like to see protective precautionary measures put in place, such as barricades or tarps. Jack asked that this be an item on the next Parks Commission agenda to discuss safety measures as well as possibly rotating the range to be shooting to the west.

John Julius, W7070 Wisconsin Avenue – His family is lucky enough to have 2 whooping cranes on the property. He added three points regarding a siren on the west side of Town: 1. Could there be an alternative alerting system in lieu of a siren such as a phone call? 2. Believes the sirens for this last weather event went off too late. 3. The addition of a siren on the west side of Town may be intrusive to things we hold dear and thinks it may interrupt cranes returning to the community.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Town Board Meeting Minutes – August 8, 2016
- b. Approval of Closed Session Town Board Meeting Minutes – August 11, 2016.
- c. Approval of Regular Town Board Meeting Minutes (contains Closed Session) – August 31, 2016.
- d. Approval of September 2016 Town Vouchers.
- e. Review and possible approval of Temporary Class “B” Beer/Wine License Application for Greenville Lions Club Craft Fair, Andy Peters, Person in Charge, October 2, 2016, 8:00am-6:00pm at Lions Park.
- f. Review and possible approval of Special Event Application for St. Mary’s Oktoberfest Picnic, September 17, 2016, at Lions Park.
- g. Greenville Center Property Certified Survey Map, parcel #110120704, recommended for approval.

- h. Approval of Christmas/New Year's office hours for Town staff.
Andy Peters asked to remove the vouchers and St. Mary's Oktoberfest Special Event application. Motion by Andy Peters, second by Jack Anderson to approve the consent agenda with the removal of items d and f. Motion carried 4-0.
- 6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)
Andy had a question on a vouchers for Advance Disposal and Harter's. There has been a change in contractors for the dumpsters used at the parks and are now using Advance Disposal. Harter's is still utilized at the shop. Motion by Andy Peters, second by Dean Culbertson to approve the vouchers contingent upon verification of the Krista Kelly Voucher. Motion carried 4-0.
Andy wanted to verify security personnel and additional restroom facilities at St. Mary's Oktoberfest. Motion by Andy Peters, seconded by Jack Anderson to approve the Special Event Application. Motion carried 4-0.
- 7. REPORTS
 - a. Sheriff Department Liaison Officer
There is a spike in activity on Wednesday's and at 10:00 a.m. He suspects it's because of scheduled traffic grants. He schedules the grant hours. Last week there was a prostitution sting with Appleton CRU resulting in six arrests. The Exemption of Train Crossing on STH. 15 will likely be taken care of by Thursday.
 - b. Fire Department/First Responders
There were 14 fire runs for the month of August; 117 YTD, 146 YTD this time last year. There were 29 First Responder runs for the month of August; 215 YTD, 201 this time last year. Chief shared that they had an impressive turnout at the 9/11 memorial service for the 15 year anniversary. Work continues for an auto-aid agreement with Hortonville and Grand Chute.
 - c. Emergency Management
 - d. Public Works
Work will begin on the Community Park parking lot towards the end of September. A second scraping was done today on the chip seal; Town staff also went to sweep the trail and driveways. Rod took 4th place at the annual snow plow rodeo out of 111 drivers. The pond is completed at the Crestview Subdivision. There is an issue with the sanitary sewer, there is a lot of groundwater coming up and going into the pond and are looking into redirecting the water. The binder and shouldering are done and building has begun.
 - e. Parks and Recreation/Urban Forestry
Glen Valley West Park meeting was held as an opportunity for feedback.
 - f. Park Commission
There is a citizen that is interested in a dog park and is wondering what opportunities there are. GYS is busting at the seams for space at Community Park, so they have to use the middle school, Jennerjohn and the Greenville Sports Complex for additional space. A committee will be formed for work on an updated master plan for the Field of Dreams property. Dean Culbertson asked about the activity at the skate park. Park usage is down.
 - g. Constable Report
A snake, an iguana and a savannah monitor (an African lizard) were left behind in a rental property. They were taken to the shelter.
 - h. Town Administrator
- 8. NEW BUSINESS
 - a. Review and possible approval of County/Municipality agreement for CTH CA. (Design, Right of Way and Construction)

The agreement is an estimate for design and construction. The figures are good faith estimates and when they are at the final stages design and construction, there may be some adjustments to the figures. They are in process of negotiating with the consulting firm. They are looking to get started with the engineering in 2017, any right of ways in 2018, utility moves in 2019 and construction in 2020. They will continue to involve Greenville and Grand Chute in the process and will update the municipalities of costs along the way. Motion by Dean Culbertson, second by Andy Peters to approve the agreement. Motion carried 4-0.

- b. Review and possible approval of County Intergovernmental Maintenance agreement.
Motion by Jack Anderson, second by Mike Woods to approve. Motion carried 4-0.
- c. Review and possible approval of moving the emergency siren located at the Greenville Fire Station to the well site on Hwy 15/Julius Rd. to extend siren coverage areas.
The siren at the fire station will be eliminated, and a new one will be installed at the water tower on Julius Road and Greenville Drive. Motion by Mike Woods, second by Jack Anderson to approve the move of the emergency siren. Motion carried 4-0.
- d. Planning Commission Recommendations:
 - i. Fox Highlands (previously Green Ridge Estates) Final Plat, recommended for approval.
Motion by Jack Anderson, second by Andy Peters to approve the Final Plat contingent upon a Developer's Agreement approved by the Town Board. Motion carried 4-0.
 - ii. Jennerjohn Field of Dreams Final Plat Lots 1-21, recommended for approval.
Motion by Jack Anderson, second by Dean Culbertson to approve the Final Plat contingent upon a Developer's Agreement approved by the Town Board. Motion carried 4-0.
 - iii. Jennerjohn Field of Dreams Rezoning of Lots 1-21, recommended for approval.
Motion by Jack Anderson, second by Andy Peters to approve. Motion carried 4-0.
- e. Possible approval of expenditure from undesignated surplus to fund TIF analysis by Ehlers and Associates.
Motion to table to a future date by Dean Culbertson, second by Jack Anderson. Motion carried 4-0.
- f. Introduction of Resolution to Discontinue Outlot 3 and Cassandra Drive, Towering Pines 2.
A formal introduction was made and the the Public Hearing was set for November 14, 2016 at 6:00 p.m.
- g. Review and possible approval of Resolution for WI DOT requesting to lower the speed limit on HWY. 76.
Motion by Dean Culbertson, second by Jack Anderson to approve the resolution. Motion carried 4-0.
- h. Review and Possible approval of Island Rd. reconstruction project.
Dean received 2 bids. Northeast Asphalt was low bidder. Widening of the road will be done this fall, rest done in the spring. Motion by Jack Anderson, second by Andy Peters to approve the project. Motion carried 4-0.

- i. Review and possible approval of snowplowing contract.
This is a four year proposal with Immel Excavating. They have been assisting the Town since 2003. They have changed to a flat rate for 100 hours allowing the Town to utilize them more often instead of adding weekends and holidays.
Motion by Dean Culbertson, second by Jack Anderson to approve the contract.
Motion carried 4-0.
 - j. *Public Hearing and possible approval of Ordinance #04-16 amending the Sales Ordinance, Article 1 Temporary Sales.*
Public Hearing called to order at 6:41 p.m. Tracy Carrick, E2554 Silver Lake Road, Scandinavia, owner of Silver Lake Fireworks. Her family has experienced the loss of her husband and some health concerns herself. This business was her husband's dream, her son now runs the business and her family is dependent on it for income. Safety has always been a priority. Limiting the sale of fireworks in the Township will not eliminate the use in Greenville.
Rob Hungerford - W6444 Greenville Drive – Rob wanted to know what the concern the Town had that they were wanting to resolve. Town Administrator Dave Tebo referenced the State Statutes and that it is illegal to purchase fireworks that leave the ground without the proper permit. Rob feels they are good neighbors, having done business in Greenville for 12 years. He feels it is a one day, one weekend event here in Town. Tracy provided a petition signed by her customers in support of the sale of fireworks; Rob also showed that he had a petition from his customers. Other municipalities have a permitting process or designated shoot sights, referencing Oshkosh and Fisk. Their stands are bringing people into the community to spend money not only at their businesses, but other businesses as well. He would like the Town to look into what other communities are doing. Motion by Andy Peters, second by Mike Woods to close the Public Hearing. Public Hearing closed at 6:59 p.m. Motion by Jack Anderson to approve the ordinance, second by Dean Culbertson. Jack wanted to know what the liability is to the Town, but information was not immediately available. Tracy added that the business owners are required to have insurance. Jack also inquired about State Statutes. Dave commented that State Statutes regulate the sale of fireworks that leave the ground and require a permitting process, but also the enforcement piece. Currently, the Town's enforcement is through the Outagamie County's Sheriff's Department. Jack would like to see permitting options. Motion by Dean Culbertson, second by Jack Anderson to table the item until the October Town Board meeting to explore additional information including permitting alternatives and enforcement. Motion carried 4-0.
9. FUTURE AGENDA ITEMS
Appointment of new Parks Commission member.
10. ANNOUNCEMENTS
Plan Commission – September 26, 2016 at 5:30 p.m.
Parks Commission – September 27, 2016 at 7:00 at Town Hall
Land Stewardship Committee – September 27, 2016 at 5:00 at Town Hall
11. ADJOURNMENT OF MEETING
Motion by Jack Anderson, second by Mike Woods to adjourn. Motion carried 4-0.
Meeting adjourned at 7:46 p.m.

Wendy Helgeson, Town Clerk