

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, October 10, 2016

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Jean Goffard on behalf of the South Greenville Grange – There will be National Register Nomination presentation at the South Greenville Grange on Sunday, October 23rd at 3:30 p.m.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Town Board Meeting Minutes – September 12, 2016.
- b. Approval of Regular Town Board Meeting Minutes (contains Closed Session) – September 12, 2016.
- c. Approval of Closed Session Town Board Meeting Minutes – September 19, 2016.
- d. Approval of Closed Session Town Board Meeting Minutes – September 21, 2016.
- e. Approval of Regular Town Board Meeting Minutes – October 5, 2016.
- f. Approval of October 2016 Town Vouchers.
- g. Appointment of Tim James to a 7 year term on the Park Commission.

Motion by Mike Woods, second by Dean Culbertson to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

- a. Sheriff Department Liaison Officer
Hwy. 15 railroad crossing is now exempt.
- b. Fire Department/First Responders
There were 11 fire runs in September/128 YTD. There were 26 First Responder calls in September/241 YTD. The Fire/EMS Open House is October 15th from 10a.m.-2p.m..
- c. Emergency Management
Christ Schlechta provided an overview of Emergency Management projects: Special Event contingency plan; Tiered Special Events plan template that will be included with the Special Event application for larger events; Planning to do a tabletop exercise with the Town Board and department heads to exercise our E.O.C.. He meets every two months with other Emergency Management Coordinators. Chris also provided an update on the tornado sirens. The intention is to be an outdoor warning and are not designed or intended to be heard in every home. The previously suggested site (the water tower) is no longer a feasible option due to the concrete foundation and maximizing the sound. Suggestions

were made for an alternate site; Chris will work with GIS to determine a better location.

d. Public Works

Construction on the Community Park parking lot is done for this fall; it will be paved after baseball season. Julius Drive update (between Spring and School Road) - Dean met with the engineer and will be submitting the wetland delineation to the DNR. The Island Road project may be moved to the spring due to DNR permitting. Public Works will be conducting traffic counts using DOT counters on Hwy.76/Greenridge and Hwy. 76/School Road on Tuesday, Wednesday and Thursday from 6 am – 6 pm. The DOT will provide results and recommendations after processing the data. Curb, gutter and the paving of some roads will begin for Towering Pines 2nd phase. Probuild pond – Dean has a letter that needs to be signed by the owner and sent to the DNR to exempt the wetlands. Hwy. 15 pond –a wetland delineation survey will need to be conducted and sent to the DNR. The yard waste site will be closed on Saturday, October 15th for the Fire/EMS Open House.

e. Parks and Recreation/Urban Forestry

A committee is being formed to look at the master plan at the Greenville Sports Complex. Members from different community groups such as the YMCA, GYS, local soccer club, residents and Supervisor Mark Strobel will make up the group.

f. Park Commission

A rubber flap will be installed to prevent people from shooting arrows upward at the archery range.

g. Constable Report

h. Town Administrator

8. NEW BUSINESS

a. Planning Commission Recommendations:

- i. Approval of Greenville Enterprises LLC, Certified Survey Map, N1723 Hyacinth Lane, 110239101.

The current dry basin needs be converted to either a wet pond or a sand filter. Due to changes in regulations, the maintenance agreement needs to be updated in order to protect the Town and the future owners. The flood control facility may need to be reviewed as well. Stormwater Superintendent Chris Pagels asked to have them update the maintenance agreement language. Motion by Dean Culbertson, second by Mark Strobel to table until all conditions have been met. Motion carried 5-0.

b. Review and possible approval of the 2017-2020 GIS Development Plan.

Motion by Mike Woods, second by Mark Strobel to approve the GIS Development Plan. Motion carried 5-0.

c. Review and possible approval of the development agreement with School Road at 76, LLC.

Motion by Andy Peters, second by Jack Anderson to approve the development agreement. Motion carried 5-0. The agreement is for all four phases, but will only cover letters of credit for Phase 1. No lots will be sold in other phases until infrastructure is in place.

d. Review and possible approval of State/Municipal Agreement for CB Trail Grant.

Motion by Jack Anderson, second by Mark Strobel to approve the State/Municipal Agreement. Motion carried 5-0.

e. Review and possible approval for Road Connection Application to STH 15.

After the meeting last week, discussion was held with the DOT and an email response was received late today regarding the possibility of a left turn beyond the median. Motion by Jack Anderson, second by Mark Strobel to table until all parties have a chance to review. Motion carried 5-0.

- f. Report on auction results for Town buildings and possible action to sell or remove.

The garage and the shed have been purchased and will be moved. The original winning bidder on the house has ceased contact. The other bidders were contacted with no response. Dean Culbertson referred to the original motion to raze the buildings which were not purchased. Jack would like us to review the costs associated with razing the home including the removal of hazardous materials. He would also like items of value to be removed from the home and donated to Habitat for Humanity or another organization. Fire may utilize the home for training until June 1st as long as it's secured. Motion by Dean Culbertson, second by Andy Peters to raze the home. Motion carried 5-0.

9. FUTURE AGENDA ITEMS

Fireworks Ordinance

10. ANNOUNCEMENTS

Budget Work Sessions:

October 19th at 6:00 p.m.

October 26th at 6:00 p.m.

November 2nd at 6:00 p.m.

November 17th at 6:00 p.m. – Public Hearing

Plan Commission – October 24th at 5:30 p.m.

Park Commission – October 25th at 7:00 p.m.

11. RECESS

- a. The Town Board will recess until after the adjournment of the Sanitary District 1 and 2 meetings. The Town Board will then reconvene and a motion will be made to go into closed session.
 - i. Motion to go into closed session per State Statute 19.85 (1) (c) to discuss personnel issues in regards to employment, compensation and/or performance evaluation(s).

Motion by Jack Anderson, second by Dean Culbertson to recess. Motion carried 5-0.
Town Board recessed at 7:08 p.m.

Motion by Andy Peters, second by Mike Woods to reconvene as Town Board at 7:47 p.m. Motion carried 5-0.

Motion by Jack Anderson, second by Mark Strobel to go into closed session. Roll call vote. Motion carried unanimously.

- ii. Motion to reconvene into open session.

Motion by Mark Strobel, second by Mike Woods to reconvene into open session. Roll call vote. Motion carried unanimously.

12. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second by Andy Peters to adjourn. Motion carried 5-0.
Meeting adjourned at 8:13 p.m.

Wendy Helgeson, Town Clerk