

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, December 12, 2016

TIME: 7:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 7:00 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Jim Fletcher, SGS of Greenville LLC., is asking the Town Board to reconsider adding 11 acres located on the NW corner of the CB extension and MoonshadowDr., into the TIF plan. Motion by Andy Peters, second by Mike Woods to close the public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Town Board Closed Session Meeting Minutes, 5:30pm – November 14, 2016.
- b. Approval of Regular Town Board Meeting Minutes – November 14, 2016.
- c. Approval of Town Board Meeting Minutes – Contains Closed Session – December 6, 2016.
- d. Approval of December 2016 Town Vouchers.
- e. Review and possible approval of Three Season Trail policy change between Jennerjohn Park and the middle school.

Motion by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. REPORTS

- a. Sheriff Department Liaison Officer
- b. Fire Department/First Responders
Fire had 15 runs in November/160 YTD. First Responders had 25 runs in November/295 YTD.
- c. Emergency Management
- d. Public Works
- e. Parks and Recreation/Urban Forestry
Mike Woods would like to know what the cost would be to add lighting at Jennerjohn Park for sledding.
- f. Park Commission
They are working with GYS on additional practice space for the younger kids.
- g. Constable Report

- h. Town Administrator
The Town has received the deed for the donated park land on Pricilla. He is working with the land owners of the Jennerjohn barn on its' clean-up.

7. NEW BUSINESS

- a. Consideration of "Resolution Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 1, Town of Greenville, Wisconsin".

Discussion was held in regards to Jim Fletcher's request to add the 11 acres. Dave Wagner added that it is important to note that just because the property is in the TIF District, does not mean they are entitled to the TIF Funds. The "but for" test will be applied every time TIF assistance is requested. Mike Woods is in favor of adding the 11 acres back in. Jack Anderson had the following amendment recommendations to the packet:

Pg. 17 – 3rd foot note - change to: refer to section 7 on page 12 (in reference to cash grants).

Pg. 12 - section 7, 1st indent (reference to Wisconsin Avenue, should be changed to Design Drive).

If adding parcel 6, Moonshadow Drive will need to be added in description.

Motion by Jack Anderson, second by Dean Culbertson to approve the Resolution, with addition of the Fletcher property on the NE corner of CB and Moonshadow Drive, amendments in document include two on pg. 12 that would strike Wisconsin Avenue and change to Design Drive and include Moonshadow Drive as part of the description, pg. 17, section 3 referencing cash grants. Roll call vote. Motion carried unanimously.

- b. Discussion with Financial Advisor related to capital borrowing package and timeline.

Dave Wagner provided information regarding the timeline and the pros and cons of when to borrow the funds. Projects will need to be finalized by the Town Board.

- c. Planning Commission Recommendations:

- i. Approval of Certified Survey Map for Greenville Properties 1, LLC, Neubert Road, parcel #110 0482 00.

Motion by Jack Anderson, second by Andy Peters to approve the CSM. Motion carried 4-1/Strobel.

- d. Review and possible approval of Public Improvement Agreement for 2nd Addition to Waterlefe Estates. ADD AGREEMENT

Discussion and approval from the county is still needed; Preliminary Plat approval has already been received. Motion by Mike Woods, second by Mark Strobel to approve the agreement. Motion carried 5-0.

- e. Review and possible approval of School Liaison proposal from Outagamie County Sheriff's Department.

Motion by Dean Culbertson, second by Jack Anderson to table the agreement until the January meeting. Motion carried 5-0.

- f. Community Insurance Corporation request that the Town of Greenville formally disallow a claim submitted by Kimberly A. Miller, N146 Schroeder Road, Fremont.

Motion by Mike Woods, second by Andy Peters to disallow the claim. Motion carried 5-0.

8. FUTURE AGENDA ITEMS

Transfer of funds previously borrowed for the brush site be utilized for technology upgrades.

Sheriff's Agreement with the School District.

9. ANNOUNCEMENTS

December 13th – Land Stewardship at 5:00 pm.

December 14th – Town Board - Closed Session at 5:30 pm

December 19th – Joint Town Board/Stormwater Utility at 5:30 pm.

10. ADJOURNMENT OF MEETING

Motion by Mike Woods, second by Mark Strobel to adjourn the meeting. Motion carried 5-0. Meeting adjourned at 8:02 pm.

Wendy Helgeson, Town Clerk