

**TOWN OF GREENVILLE  
TOWN BOARD/FIRE DEPARTMENT/SANITARY DISTRICT #1  
MEETING MINUTES**

DATE: Monday, May 15, 2017

TIME: 5:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 5:00 pm by Andy Peters.

PRESENT: Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel, Jack Anderson  
(arrived at 5:30).

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Mike Woods to approve the agenda. Motion carried 4-0.

3. NEW BUSINESS

- a. Review and possible approval of vouchers removed from the May 8, 2017 Sanitary District #1 agenda.

Motion by Mark Strobel, second by Mike Woods to approve the vouchers removed from the May 8, 2017 Sanitary District #1 agenda. Motion carried 4-0.

- b. Review Fire Department/1<sup>st</sup> Responder issues from the last quarter and discuss any concerns going forward.

Chief Lambie is concerned with the safety of department personnel performing inspections at the mobile home park and asked if the annual inspection should continue. The report generated should be used as a mechanism to either approve or deny the Mobile Home Park License and an annual inspection is mandatory per our ordinance. Discussion was held regarding the use of the report, the licensing procedure and inspection background information was provided by the Town's Building Inspector, Dale Waala. Andy Peters suggested that a meeting be held between a member of the Town Board, the fire department, park management and Outagamie County Sheriff's Department to discuss the licensing and safety issues. Safety criteria and enforcement procedures need to be established. Andy Peters offered be the Town Board representative.

The chief would like a hold harmless/indemnification agreement added to the bottom of the display fireworks application, taking the liability off of the Town, officers or agents. Sample verbiage will be sent to the Town Attorney.

Safety Building Updates – There are ADA requirements that would need to be considered if the front entry is to be redone. The chief asked that we wait on the entry for now. The Town Board agreed that the steel entry doors should be replaced and will seek bids.

Training house – They were originally granted permission to utilize the home at the Field of Dreams for training until June 1<sup>st</sup>. The department is requesting an extension. Tom Becher commented that it is a great tool to train on. The board understands the importance of this and will add it as an action item on the next Town Board Agenda.

A set of battery operated jaws will be purchased. The funds will come from their general account and fundraising.

Next Meeting – August 21, 2017 at 5:00 pm.

4. ADJOURNMENT

Motion by Mark Strobel, second by Mike Woods to adjourn. Motion carried 5-0.  
Meeting adjourned at 5:53 pm.

Wendy Helgeson, Town Clerk