

PLAT REVIEW APPLICATION

APPLICANT _____

LOCATION OF PLAT _____

PARCEL(S) NUMBERS _____

TOTAL ACREAGE OF SUBDIVISION _____

TOTAL NUMBER OF LOTS _____

HAS PRE-APPLICATION CONSULTATION BEEN COMPLETED? _____

THE FOLLOWING MATERIALS MUST BE SUBMITTED WITH THE PRELIMINARY PLAT: (See Town Code 5.04 for details). THE APPLICATION IS NOT CONSIDERED COMPLETE AND READY FOR REVIEW UNTIL ALL MATERIALS ARE SUBMITTED.

- _____ OFFICIAL LETTER OF APPLICATION – 15 COPIES OF THE PRELIMINARY PLAT (2 LARGE SIZE COPIES AND 13 11 x 17 COPIES)
- _____ NATURAL RESOURCE SITE PLAN INVENTORY AND ANALYSIS
- _____ PRELIMINARY LAYOUT OF PUBLIC IMPROVEMENTS
- _____ PRELIMINARY STREET PLANS AND PROFILES
- _____ SOIL TESTING RESULTS
- _____ RESTRICTIVE COVENANTS
- _____ A LIST OF ALL BENCHMARKS FOR A BENCHMARK BOOK
- _____ PROPERTY OWNERS ASSOCIATION (If Applicable)
- _____ USE STATEMENT
- _____ ZONING CHANGES REQUIRED
- _____ STORMWATER RUNOFF AND EROSION CONTROL PLANS
- _____ DEVELOPMENT PLAN ASSESSMENT CHECK LIST
- _____ STREET LIGHTING PLAN
- _____ PRELIMINARY PLAT FEE OF \$100 PLUS \$10.00 PER LOT
- _____ ESCROW FEE FOR TOWN INSPECTION AND REVIEW COSTS - \$1,000 FOR EACH 5 (FIVE) LOTS UP TO A MAXIMUM OF \$5,000 (See Town Code 5.13).
- _____ AN ELECTRONIC COPY OF THE AS-BUILTS SHOULD BE SUBMITTED.

EMAIL ADDRESS OF CONTACT PERSON: _____

AFTER PROJECT IS APPROVED, WE REQUEST ELECTRONIC COPIES OF THE PLAT AND DRAINAGE PLAN.